

To: All Members of the STANDARDS AND  
GENERAL PURPOSES COMMITTEE  
(Other Members for Information)

When calling please ask for:  
Georgina Hall, Democratic Services Officer  
**Policy and Governance**  
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Direct line: 01483 523224  
Date: 26 November 2021

### **Membership of the Standards and General Purposes Committee**

|  |                            |
|--|----------------------------|
| Cllr John Ward (Chairman)              | Cllr Robert Knowles        |
| Cllr Michael Goodridge (Vice Chairman) | Cllr Peter Marriott        |
| Cllr Christine Baker                   | Cllr Peter Nicholson       |
| Cllr Steve Cosser                      | Thomas Hughes (Co-Optee)   |
| Cllr Maxine Gale                       | Stefan Reynolds (Co-Optee) |
| Cllr John Gray                         |                            |

### **Substitutes**

|                |                     |
|----------------|---------------------|
| Cllr Ruth Reed | Cllr Michaela Wicks |
|----------------|---------------------|

Dear Councillors

A meeting of the STANDARDS AND GENERAL PURPOSES COMMITTEE will be held as follows:

DATE: MONDAY, 6 DECEMBER 2021  
TIME: 6.00 PM  
PLACE: COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS,  
GODALMING

The Agenda for the meeting is set out below.

Please note that due to current Covid restrictions, seating in the public gallery is extremely limited. This meeting will be webcast and can be viewed on [Waverley Borough Council's YouTube channel](#) or by visiting [www.waverley.gov.uk/webcast](http://www.waverley.gov.uk/webcast).

Yours sincerely

ROBIN TAYLOR  
Head of Policy and Governance

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### **NOTE FOR MEMBERS**

Members are reminded that Contact Officers are shown in each report and members are welcome to raise questions, etc. in advance of the meeting with the appropriate officer.

### **AGENDA**

1. **MINUTES**

To confirm the Minutes of the meeting which took place on 27 September 2021 (to be laid on the table 30 minutes before the meeting commences).

2. **APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

3. **DISCLOSURES OF INTERESTS**

To receive from Members, declarations of interests in relation to any items included on the agenda for this meeting in accordance with the Waverley Code of Local Government Conduct.

4. **QUESTIONS BY MEMBERS OF THE PUBLIC**

The Chairman to respond to any written questions received from Members of the public in accordance with Procedure Rule 10.

The deadline for receipt of questions is Monday 29 November 2021.

5. **QUESTIONS FROM MEMBERS OF THE COUNCIL**

The Chairman to respond to any written questions received from Members in accordance with Procedure Rule 11.

The deadline for receipt of questions is Monday 29 November 2021.

## **MONITORING OFFICER MATTERS**

### 6. ARRANGEMENTS FOR DEALING WITH CODE OF CONDUCT COMPLAINTS (Pages 5 - 24)

On 1 February 2021 the Standards Committee considered proposed revisions to the arrangements for how the Monitoring Officer deals with complaints against councillors or co-opted Members, alleging a breach of their Code of Conduct. The arrangements apply to complaints against Waverley Borough councillors and co-opted Members, and to complaints against Town and Parish councillors within Waverley.

The Standards Committee was broadly supportive of the proposed revisions to the arrangements but asked that parish councils and the Independent Persons be given the opportunity to comment on the changes before they were recommended to Full Council for approval. The consultation took place over the summer and feedback was received from three parish clerks and three Independent Persons.

The arrangements for how the Monitoring Officer deals with standards complaints now reflect the feedback received and are presented to the Committee (at Annexe 1) for consideration and recommendation to Full Council for approval.

#### **Recommendation**

That the Standards & General Purposes Committee considers the revised arrangements under which the Monitoring Officer will investigate an allegation of a breach of the code, and recommends them to Full Council for approval, with or without further amendments.

## **CONSTITUTIONAL MATTERS**

### 7. CHANGES TO THE SCHEME OF DELEGATION (Pages 25 - 28)

To consider a request for an amendment to the Scheme of Delegation regarding approval of variations to S106 agreements attached to planning permissions.

#### **Recommendation**

It is recommended that the Standards & General Purposes Committee considers the request to make an exception to the delegation (M.2) to the Head of Planning & Economic Development and makes an appropriate recommendation to Full Council.

### 8. EXCLUSION OF PRESS AND PUBLIC

To consider the following recommendation on the motion of the Chairman:

#### **Recommendation**

That, pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following item on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified at the meeting in the revised Part 1 of Schedule 12A to the Local Government Act 1972.

**For further information or assistance, please telephone  
Georgina Hall, Democratic Services Officer, on 01483 523224 or by  
email at [georgina.hall@waverley.gov.uk](mailto:georgina.hall@waverley.gov.uk)**